

# EQUIPMENT RENTAL AGREEMENT



1. Print this form, then fill in your event details and sign the use agreement below.
2. At time of checkout, bring this form, a blank copy of the attached inventory form, and a check (made payable to *Durango Running Club*) for rental fees.
3. Please arrange equipment checkout and return at least 1 week in advance of your event. Email [durangorunningclub@gmail.com](mailto:durangorunningclub@gmail.com) if you have any questions.
4. Please return all items in the same, clean condition they were when you checked them out!

<b>Event Name:</b>	<b>Race Director:</b>
<b>Event Date:</b>	<b>Phone #:</b>
<b>Event Location:</b>	<b>Email:</b>

I agree to be responsible for all the DRC equipment I am renting, as documented on this form.

I will be fully responsible to cover all costs of repair or replacement for equipment damaged or lost according to their value indicated on the equipment checkout inventory, subject to the discretion of the DRC board.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

<b>Date Checked Out:</b>
<b>Checked Out By:</b>

<b>Date Checked In:</b>
<b>Checked in By:</b>

***The DRC Equipment Locker is located at the corner of E 32<sup>nd</sup> St. and Holly Ave, locker #57.***

# EQUIPMENT INVENTORY FORM

- This form is to be completed at time of equipment checkout.
- At time of checkout, please bring a copy of this form and a check to make appropriate payment.

The following items may be rented for the item fee shown:

Item	Value	Quantity Available	Quantity Checked Out	Quantity Checked In	Fee
Arch, Inflatable (+ 4 sand bags, tarps)	\$3,000	1			\$100
Clock, Large Digital (w/ Tripod)	\$3,000	1			\$100
Clock, Handheld Stopwatch	\$450	3			\$25
Flat Fee (for any number of the items in the list below)					\$50
<b>Total Fee:</b>					<b>\$</b>

Any of the following items may be rented for a flat fee of \$50:

Item	Value	Quantity Available	Quantity Checked Out	Quantity Checked In
Bag, Medical	\$25	9		
DRC Banner	\$30	2		
Bin, Large Plastic	\$20	6		
Bucket, Round (5 gal)	\$20	8		
Chalk, Survey	\$4	8		
Cone, Pylon (w/ Base)	\$30	8		
Cone, Large (36")	\$24	40		
Cone, Regular (18")	\$10	180		
Cooler, Ice Chest	\$10	1		
Container, Water (6-gal orange barrel)	\$20	14		
Container, Water (6-gal blue cube)	\$20	8		
Extension Cord	\$5	2		
Flagging, Assorted Box	\$20	1		
Megaphone	\$40	1		
Radio, Motorola 2-Way	\$40	5		
Sign, Mile Marker (36" Plastic)	\$30	35		
Sign, Race in Progress (48" Fabric)	\$75	6		
Sign, Race in Progress (36" Metal)	\$30	5		
Sign, Other	\$15	many		
Table, Folding Plastic	\$20	6		
Table, Non-Folding Plastic	\$20	7		
Tent, Folding Canopy	\$120	2		
Trash Can, Large Gray	\$15	16		
Vest, Traffic Control	\$10	3		
Wheel, Measuring	\$130	1		