**Sample Authorization Letter to Issue a Bank Statement**

Your Name  
Your Address  
Your Contact Details  
  
Bank Name  
Bank Address  
  
Subject: Authorization Letter  
  
I am writing to give permission to [my wife Jennifer Smith], identified by passport number [123456], to issue and receive bank statements from my savings account at [the United Bank], identified by account number [789456] under the name of [your name].  
  
This authorization is valid from [start date] till [end date].  
  
[List of exclusions if any].  
  
Sincerely,