​**Name of Client  
Address of Client  
City, State, Zip Code  
  
DATE  
  
Name of Agent or Broker  
Name of Real Estate Company  
Address of Real Estate Company  
City, State, Zip Code**  
  
RE: **Termination of real estate contract**  
Dear Name of Agent of Broker:  
  
This letter is a formal request to terminate the contract between Name of Real Estate Company and myself for selling the house at Address of House. I entered into the contract with you on DATE, and it specifically states that you would show the house to potential buyers at least three times per month.  
  
​You have not shown the house even once for the past two months, which, according to the termination clause on the contract, entitles me to terminate it. I would like to try to sell the house myself.  
  
Kindly sign the enclosed termination document and return it to me by DATE. If you have any questions, I can be reached at Phone Number or at Email Address.  
  
Sincerely,  
​  
Signature of Client  
Printed Name of Client  
List of Enclosures: Signed termination document  
  
**​**By Andre Bradley