To,

Mr. Andrew Parker

St. Mathews’ College

London, UK

Dear Sir,

This is to inform you that I, Mr. Roger Blake, will be giving full financial support to Miss. Lily Hie, who is a student of 1st year, Bachelor’s Degree in Science Roll No. 546 in your esteemed college.

Miss. Lily Hie belongs to a very good yet needy family. She has secured very good marks in her school boards and very willing to study further. But it is difficult for her parents to continue with her study in the renowned college like yours. She has huge interest in the Science and wants to do her further studies in this stream. It is known to everyone that the total expense of the Science program in St. Mathew’s College is approximately $18000 per year. Thus it is difficult for Lily’s family to support her education. I, being a well-established cardiologist of London, have adequate fund to support such brilliant student like Lily Hie. Enclosed please find the financial documents, Bank statement and tax receipts of last financial year for your kind perusal.

I would be grateful to you if you kindly allow me for the said subject and inform the Finance department of your College to intimate me regarding any financial requirement related to Ms. Hie’s further education. Thanking you,

Yours sincerely,

Dr. K.B. Barbara