Hi [Full Name],

The management is pleased to inform you that your salary has been revised w.e.f. .......... Your increased salary w.e.f. ....... stands as per the break-up given below:

You can mention the break-up as per revised structure. If the bonus/incentive is included in the CTC you can mention it in the break-up otherwise you can write below the break-up "Apart form the above mentioned, you will be entitled for bonus/incentive which will be.................... (the way it is to be calculated)."

The management looks forward to your continued good performance & support. Wishing You & Your family a great year ahead.

Hope it will help you in a small way.
Regards
[Signature]