**School Team Meeting Agenda**

Purpose: School Level RTI2 Support Teams meet to identify students scoring below 25th percentile on universal screening assessments. Progress monitoring data and goals are discussed to determine next steps. Additional diagnostic assessments may be needed. Interventions are assigned to target instructional needs/deficits.

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|  | **Action** | **Notes** |
| 1. | Initial meeting to identify students at risk. Use Initial School Level RTI2 Support Team – List of Students “At Risk”(Example 4)form. |  |
| 2. | On-going data team to identify student progress. Use On-Going School Level RTI2 Support Team– List of Students “At Risk” (Example 5) form. |  |
| 3. | Students at risk are assigned to appropriate interventions and assessments. Use Next Steps – Assignment of Interventions for Students “At Risk” (Example 6) form. |  |
| 4. | Student intervention and progress monitoring documentation is initiated or continues. Use Student Intervention Documentation Form (Example 7). |  |
| 5. | Parent progress reports indicate type of progress. Have parents expressed appreciation or concerns about progress? Interventionist uses a parent progress monitoring letter (See Component 1.6) to send home results every 4.5 weeks. |  |
| 6. | Additional Actions: |  |
| 7. | Additional Actions: |  |

**Signatures of team members attending:**