**Salary slip**

**Date of payment:** Click here to enter a date.

**Pay period**: Click here to enter a date.To Click here to enter a date.

**Employer’s name:** Click here to enter text.

**ABN:** Click here to enter text.

**Employment status:** Click here to enter text.

**Name of <Award/Agreement>:** Click here to enter text.

**Classification under the <Award/Agreement>:** Click here to enter text.

**Hourly rate:** $ Amount **Annual Salary:** $ Amount

**Bank details:** <insert employee’s bank details>

|  |  |  |  |
| --- | --- | --- | --- |
| Entitlements | **Unit** | **Rate** | **Total** |
| Wages for ordinary hours worked | 00 hours | $ 00.00 | $00.00 |
| <Insert any leave taken during the pay period> | 00 hours | $00.00 | $ 00.00 |
| TOTAL ORDINARY HOURS | | | |
| [Insert name of entitlement] | 00hours | $ 00.00 | $ 00.00 |
| [Insert name of entitlement] | 00.00 hours | $ 00.00 | $ 00.00 |
| Gross payment | | | $ 00.00 |

|  |  |
| --- | --- |
| Deductions | |
| Taxation | $ 00.00 |
| <Insert any other deductions>  Each deduction needs to be listed separately. You can add extra lines to this table if required. | $ 00.00 |
| Total deductions | $ 00.00 |
| **Net payment** | $ 00.00 |

|  |  |
| --- | --- |
| Employer superannuation contribution | |
| <Insert account/fund name (or name and number of fund)> | |
| Contribution | $ 00.00 |

Note: Pay slips must be issued to employees within one working day of the day they are paid.