**Salary Slip**

|  |  |  |
| --- | --- | --- |
| Employee ID |  |  |
| Phone No. |  |
| Email |  |
|  |  |
| **Pay slip for the month of Click here to enter a date.** |
| **Total Earnings** | **Total Deduction** |

|  |  |  |  |
| --- | --- | --- | --- |
| Basic  |  | **Profession Tax** |  |
| HRA |  | **Provident Fund** |  |
| Conveyance |  | **Advance/ Loan** |  |
| Child Education Allowance |  | **Other Deductions** |  |
| Medical Allowance |  |  |  |
| Leave Travel Allowance |  |  |  |
| Special Allowance |  |  |  |
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|  |  |  |  |
| **Total** |  |
| **Net Pay** |  |
|  |  |
| **Employee Sign** |  | **Account Manager Sign** |  | H R Manager Sign |

Note: Pay slips must be issued to employees within one working day of the day they are paid.